

## Tuition and Fees Contract

I, \_\_\_\_\_, am enrolling my child(ren), \_\_\_\_\_, in Little People's Christian Academy, Inc. I understand that I must adhere to the following rules regarding payment of tuition and fees:

1. Tuition will be collected each Monday, or as due, via a direct draft system (Tuition Express). I allow Little People's to collect any tuition that is due via Tuition Express.
2. Each year, an annual registration fee is due on August 1 or upon enrollment. I allow Little People's to collect my annual registration fee via Tuition Express on August 1
3. If my child(ren) drop from the center, I understand that a 2-week's notice must be given. If I fail to give the director a written 2-week's withdrawal notice, I understand that I will still be billed for two week's tuition, and it will be drafted via Tuition Express.
4. Any and all fees (including, but not limited to, swimming lessons, late fees, field trip fees, etc) will be drafted from my account via Tuition Express if I do not pay them with cash by the date they are due.
5. A \$30 NSF fee will be billed to my account each time Tuition Express attempts to draft my tuition and it isn't available for payment. I understand that this NSF fee will be billed from my account on the next billing cycle.
6. I understand that Little People's does not accept checks. If I choose to pay with cash, I will be billed \$5 per week for a handling fee. Little People's preferred payment method is Tuition Express (draft).
7. If my account information changes (billing address, expiration date, etc.), I understand that I am responsible for letting the center know and any NSF fees incurred due to changes that are not properly updated are my responsibility.

This is a binding contract that covers the dates from August 1, 2016 until July 31, 2017.

Child or Children's Names \_\_\_\_\_

Parent Name \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

\*Please note that any unpaid balances will be turned over to the center's corporate attorney for collections. Customers who have an unpaid account will also be referred to ProviderWatch.com. This site is used by all childcare centers in the nation to see if customers have unpaid balances at any center.